

Program Review - Student Services Emphasis

Introduction

1. In 3-5 sentences, describe your unit to an audience of potential students. Many units take this information from their website. If it has been awhile since your unit has updated its website, take this opportunity to design a brief description of your unit for today's students.

Considerations:

- If your program has unique eligibility criteria, describe it.
 - Is it clear to students the services your area provides?
 - How do you communicate to your colleagues what your program does?
2. Who is disproportionately impacted in your unit?

Considerations:

- Considering your program's eligibility requirements, who is disproportionately impacted in your program within that criteria?
 - Use DI reports on student recognition, usage, and satisfaction with Student Service programs in Data on Demand.
 - What other data, reports, and/or research do you use to identify equity gaps in your program? How can you disaggregate it by race/ethnicity, gender, income, disability, veteran status, and/or foster youth?
3. What equity-advancing actions has your program already taken?

Considerations:

- What does success look like within your program?
- How do you know your program is positively impacting students?
- How does your program align with the College's Strategic Plan and Goals?
- How are you serving students equitably within your program?
- Do you use a post-service survey where students "Tell us about your experience?"

4. What will be your unit's strategies for eliminating disproportionate impact (DI)?

Considerations:

- What are your strategies for eliminating DI within your program?
- How do your unit's strategies ultimately support the College's Strategic Goals?

5. What support do you need to eliminate disproportionate impact (DI)?

Considerations:

- Put the support into context. Explain **why** you need the support and **how** receiving that support could help close equity gaps within your program.
- Is this a new request, a longtime request, or something else?

Additional Issues (Optional)

6. What other issues or concerns have affected your unit and are important for you to bring up?